



P O Box 188TT, 494 Tan Tar A Drive, Osage Beach MO 65065 (573) 348-3131
 Exhibit Coordinator - Phone #: 573-348-8551, Fax #: 573-348-8605
 E-mail address: ttasales@columbiasussex.com

WELCOME TAN-TAR-A EXHIBITOR

Included with your exhibit space is: 1) 6' x 30" draped and skirted table;
 2) chairs; 1) wastebasket; 1) identification sign; and carpeted 8' x 10' area

FOR SHIPPING OF EXHIBIT MATERIALS AND DISPLAY ASSEMBLY, PLEASE UTILIZE PAGE & BROWN CONVENTION SERVICES @ 573-348-5176	ANY EXHIBIT SHIPMENTS RECEIVED AT TAN-TAR-A WILL BE ASSESSED A HANDLING FEE OF \$50.00 PER 100 LBS., MINIMUM OF \$35.00
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PLEASE COMPLETE THE FOLLOWING INFORMATION, AND FAX/MAIL YOUR ORDER ALONG WITH THE FORM OF PAYMENT.

Tan-Tar-A **does not** allow any food or beverages to be brought into the Exhibit Areas
 Please contact the Tan-Tar-A Catering Department for any food or beverage requirements at (573) 348-8551

Qty	Item EQUIPMENT	Pre-Order Price	On-Site Price
	Additional 6'x30" Draped & Skirted Table(s), One time charge	\$ 19.00 each	\$ 25.00 each
	Additional 6'x18" Draped & Skirted Table(s), One time charge	\$ 13.00 each	\$ 19.00 each
AUDIOVISUAL			
	½" VCR & 27" Monitor Combination, per item/per day	\$ 196.00	\$ 228.00
	Easel(s), per item/per day	\$ 19.00	\$ 25.00
	Extension Cord(s), or Power Strip(s) per item/per day	\$ 13.00	\$ 19.00
	17" Flat Screen, LCD Monitor per item/per day	\$ 158.00	\$ 190.00
	6'x6' Tripod Screen per item/per day	\$ 51.00	\$ 63.00
TELEPHONE SERVICE – PAYMENT MUST BE ROOM CHARGE OR CREDIT CARD A \$200 deposit will be applied to cover anticipated phone calls.			
	High Speed T-1 Internet Line, per day	\$ 190.00 per day	\$ 221.00 per day
	Direct Line (Outgoing Calls Only), ** plus cost of calls, 5.475% sales tax and 55% service charge on calls	\$ 50.00 **	\$ 60.00**
	Private Line (Incoming/Outgoing Calls), ** plus cost of calls, 5.475% sales tax and 55% service charge on calls	\$ 75.00 **	\$ 90.00**
ELECTRICAL SERVICE			
	Set(s) of Two, 110V Electrical Outlets, One time charge	\$ 45.00	\$ 55.00
	Set(s) of 220 Amp Electrical Service, One time charge	\$ 127.00	\$ 190.00
Total			
ALL ABOVE ITEMS INCLUDE 22% SERVICE CHARGE & 5.475% SALES TAX. If Tax Exempt, please send a current Missouri State Tax Exempt Letter with Exhibit Form			

PLEASE PRINT OR TYPE LEGIBLY

Full Name of Conference: _____ Dates of Conference: _____

Company: _____ Booth #: _____

Address: _____ City, State, Zip: _____ Phone #: _____

PRINTED NAME: _____ **Signature:** _____

Payment Enclosed: Yes _____ No _____ If no, charge to guestroom of: _____

Credit Card #: _____ Expiration Date: _____

3 Digit Security Code on Back of Credit Card Required: _____

Please make CHECK or MONEY ORDER payable to: TAN-TAR-A RESORT
IF PAYMENT IS NOT RECEIVED IN ADVANCE, PAYMENT MUST BE MADE AT SET UP!